

FRENCH BUDGET MODEL

EXPENSES

COSTS BY ACTIVITY



What are the rates applied by the cultural entities, the Regional Direction of Cultural Affairs in your territory? Remember to add social charges to the gross hourly rate. (e.g.: 60€/h + 30€ social charges = 90€/h).



Don't forget to add the VAT cost if it is applicable (rate before and after value added tax).



- by train : based on the SNCF 2nd class rates on the dates in question.
- by car : on the basis of the applicable mileage allowance/rate.



Where will the artist be accommodated? (hotel, apartment, etc...).



Some collective agreements impose a scale (e.g.: a rate of 18.80€ per meal, for the Syndeac, Union of Artistic and Cultural Enterprises). Consider school cafeteria fees; lunch boxes can also reduce costs. (e.g.: 15€/day).



If you have to pay for tickets, ask theatres for group rates, as they are cheaper than single tickets. Examples of other expenses: insurance, hall rental...

Activity #1

INTERVENTION

Performer

Remuneration

Hourly rate x number of hours €
(including social charges)

Travel expenses

€

Accommodation

€

Meals

€

Subtotal for performer : €

OTHER ACTIVITY EXPENSES

Ex: transportation of participants, catering, ticket sales...

Heading €

Heading €

Subtotal for activity #1 : €

Subtotal other activity #1 expenses : €

TOTAL ACTIVITY EXPENSES

€

OTHER PROJECT EXPENSES



E.g.: costumes, scenery, props...



Don't hesitate to ask for quotations from several printing houses for comparison.

Coordination

€

Equipment

€

Communication

Printing of flyers, brochures, show programs, etc.

€

Other item #1

€

Other item #2

€

Other item #3

€

Other item #4

€

TOTAL OTHER PROJECT EXPENSES

€

TOTAL EXPENSES

Total activity expenses :

€

Total other project expenses :

€

Grand total :

€

REVENUE



These are the funds that the project leader (ex: the school, the cultural entity...) assumes. Crowd-funding.

Self-financing

Structure €

Structure €

Subtotal self-financing : €



Local authorities, Regional Direction of Cultural Affairs/Ministry of Culture, Ministry of National Education...

Public co-financing

Type of public co-financing €

Type of public co-financing €

Subtotal public co-financing : €



Foundations, donors...

Private co-financing

Type of private co-financing €

Type of private co-financing €

Subtotal private co-financing : €

TOTAL REVENUE €



A provisional budget must be drafted. The total expenses must be equal to the total income. If there is a discrepancy, go back line by line to balance out the totals.

BUDGET BALANCE

Total expenses : €

Total revenue : €

Grand total (excl. tax) : €

